

Section 2:       **PRESIDENT-ELECT (1 year term)**

- Will assist the President in all functions, and will fulfill/assume Presidential responsibilities in the event of the President's absence or inability to complete the term of office.
- Will maintain the Chapter mailing list.
- Will coordinate hotel and speaker needs for monthly meetings and ½ day seminars with the hotel staff.
- Has one vote in all Chapter elections and Chapter business.
- Shall coordinate Chapter Volunteer recognition programs.