

**Greater Nashville Chapter of the American Payroll Association  
Officer's Meeting, Thursday, Sept. 1, 2011, 5:30 PM**

**Meeting Minutes**

**Attendees**

Lisa Shell, CPP, President  
Debbie Bason, CPP, Secretary  
Emily Gray, CPP, Director of Fundraising and Community Service  
Lisa Wachter, CPP, Director of NPW  
Angie Sowers, CPP, Director of Membership  
Sherry Dwyer, CPP, Co-Director of Public Relations and Community Events  
Butch Dwyer, Co-Director of Public Relations and Community Events  
Tina Pursley, 25<sup>th</sup> Anniversary Committee  
Debra Neal, CPP, Immediate Past President

**Absentees**

Danny Walker, CPP, President Elect  
Howard Wimsatt, CPP, Treasurer  
Amy Welch, APA Liaison  
Barbara Hinshaw, CPP, Government Update Liaison

**Old Business**

**Opening Remarks – Lisa Shell, CPP, President**

Lisa opened the meeting, thanking all for attending and calling in.

**Meeting Minutes – Debbie Bason, CPP, Secretary**

The chapter meeting minutes for August 18, 2011 were approved as written and are posted on the website.

**Membership Update – Angie Sowers, CPP, Director of Membership**

Angie announced that we currently have 158 2010-11 members. There are 47 2011-12 members. The annual membership drive will be underway until October 7<sup>th</sup>. The officers agreed on the following: any member referring one new member will receive a \$5 Starbucks gift card, two new members will receive a free chapter luncheon voucher and four new members will receive a free annual GNC membership.

**Fundraising/Community Service Update – Emily Gray, CPP, Director of Fundraising and Community Service**

Emily stated that the fundraiser auction is in process. She provided Butch with the auction flyer for his use in distributing another email to the membership encouraging them to bid on the donated items. The auction will continue until the October chapter meeting on Oct. 20<sup>th</sup>.

### **Treasurer Report – Howard Wimsatt, CPP, Treasurer**

Lisa Shell, CPP presented the balances of the main chapter account and the statewide account. The details will be made available in the Members Only section of the chapter website.

### **Education Update- Lisa Shell, CPP, President**

The speaker for September's meeting will be Aeron Lucas. The topic will be "Health Care Reform".

Speakers and topics for future chapter meetings are:

David Hamn – October – 401k

Benjamin Carlson – November – Guidance Toward More Favorable

Unemployment Hearings

Michelle Bacher – December – Expatriate Payroll

Jeff Norris – February – The Times They Are A-Changin: How Payroll Can Enable Successful Change Management

Sherry Dwyer, CPP is creating a speaker database for future officer boards.

### **GNC 25<sup>th</sup> Anniversary Update – Sherry Dwyer, CPP,**

Sherry Dwyer, CPP gave update on The 25<sup>th</sup> Anniversary celebration. The deadline for registration is midnight, Sept. 8<sup>th</sup>. The price will be \$10 additional if paid at door. There are 24 currently registered. The first GNC President will receive a trophy. All past and present chapter officers will receive a framed star. All food and decoration plans are complete. The memorabilia is still being worked on. A Power Point presentation will be running throughout the event. Officers will continue to contact members encouraging attendance.

### **Website Update – Butch Dwyer, Webmaster**

Butch stated website needs for PAYsmart. He requested pdf's with links. Angie Sowers, CPP will provide member birthdays. A volunteer was requested to coordinate the Chapter Spotlight. Volunteers were requested to write articles.

### **National Payroll Week Update – Lisa Wachter, CPP, Dir of NPW**

Lisa Wachter, CPP gave details of the upcoming NPW community service event at Hope Lodge on Sept. 8. She will email all volunteers with the signup sheet. There have been monetary donations received from members.

NPW Celebration Meeting - There will be a Bingo game played. There will be four winners who will receive \$25 gift cards. Door prizes are being solicited from Southwestern/Great America, Lee Company and Optimum Solutions. The chapter will purchase \$300 in additional cash gift cards for general door prizes. There will be mum centerpieces on the tables for give away. Cupcakes will be purchased as NPW themed dessert.

Debra Neal, CPP continues to request government proclamations. Lisa Shell, CPP and Angie Sowers, CPP will receive a proclamation from Williamson County

officials on Sept. 7 (photograph will be taken).

### **Questions**

No questions on old business.

### **New Business**

#### **September Chapter Meeting – Lisa Shell, CPP, President**

The chapter meeting will be held on the 10<sup>th</sup> floor. The email invitation will be distributed Sept. 8th and 12th. Angie Sowers, CPP will introduce the speaker and present speaker gift. There was one gift card not used at the statewide conference which will be given to the speaker. Each chapter officer will be awarded Chapter Member of the Month.

#### **2012 Statewide Committee – Lisa Shell, CPP, President**

A statewide committee is being formed which will be chaired by Bonetta Bond. The 2012 statewide conference will be held in Nashville. Bids are currently being solicited by area hotels. There was a general discussion regarding the future ownership of the TN Statewide bank account.

#### **Meeting Adjourned**

Lisa Shell, CPP thanked all for attending. The meeting was adjourned.