



11:45 a.m. Registration and Buffet Line

12:05 pm Amy Duffer (President)

Opening Remarks and Announcements

- Recognition: New Incoming Board Members - Jan Taylor, CPP & Kathy Pack, CPP
- Career Opportunities – Deloitte – 2 positions Hermitage: Sr. Payroll Accountant & Sr. Payroll Coordinator. SMS – Payroll Supervisor. Kelly Bonner introduced herself to the group. She has a new recruiting service & currently has 2 bookkeeping positions available.
- Update your Membership Contact Info (Email, Phone, Company, Job Title)
 - Some emails are bouncing back, so Amy Duffer asked everyone to update their information.
- Tennessee Statewide Board – Open Position for Decorations Director
 - Tennessee Statewide is August 9-11, 2017
- Scholarship Opportunity – Application on Website, Deadline February 28th
 - Everyone was encouraged to go to the GNC website & apply for the 3 available scholarships. The deadline to apply is 02/28/17.
 - (1) Scholarship for the Tennessee Statewide Convention including 2 nights at the Embassy Suites.
 - (2) Scholarship for our local chapter ½ seminar & registration for 1 APA National Webinar.
 - (3) Scholarship for one APA National one day event in the Nashville area.
- Committee Opportunities – The Chapter needs help with planning the various activities for this year. Positions available on the following committees: Scholarship, Program Planning, Education, Website, Newsletter, Membership, Social Media, Study Group
- Contest – Membership Drive – Entry for each meeting attended and earn extra for bringing guests, and if a member joins and lists you as a referral. The membership drive will kick off with today's meeting & go through April. Entries for the drawing will be one for attending the chapter meeting, one for bringing a guest, & one for each guest who joins. The winner will win a registration to an APA Webinar.
- Upcoming National Events –
 - April 5th – Payroll Issues for Multi-State Employers
 - May 15-20th – Congress in Orlando FL (Email president@apanashvilletn.org if you will be attending) Amy Duffer asked who was attending. It was suggested that we have a list so that the group can meet while at Congress.

12:10 p.m. Lisa Wachter, CPP (Director of Membership):

Membership Update

134 Members/94 APA/70 CPP/7 FPC/1 CPA/7 SPHR/3 ADP CPS/90 Companies

12:12 p.m. Janet McReynolds, CPP (Secretary): Meeting Minutes Approval

Debbie Bason, CPP 1st & Charla Dailey, CPP 2nd

12:14 p.m. Bonetta Bond, FPC (Treasurer): Financial Report

\$15,821.91 Everything is paid to date & the 2nd Harvest account has been closed.

12:15 p.m. Amy Duffer Guest Speaker

Emotional Intelligence

Motivated business professionals are looking for every edge to be successful in the workplace. Naturally, many develop expertise in technical or task-oriented skills in order to enhance their careers. However, those who have a high level of awareness and control over their emotions, and use their emotions to connect with others and develop positive relationships, will find even greater success in the workplace. This soft skill is known as emotional intelligence, and it is an essential element in the business world, especially in high-stress environments. If you are unable to control your emotions, they can preoccupy your thoughts and interfere with your ability to evaluate a situation objectively. On the contrary, knowing what triggers your emotional responses and understanding how to exercise self-control over them enables you to confront difficult issues and manage change with clarity and composure.

1:15 Amy Duffer (President): Closing Remarks and Adjournment

- In March: We will be recognizing our retiring board members!
- Lisa Odom, FPC presented Amy Duffer with a gift card for speaking at today's meeting.
- Valerie Phillips, CPP won the drawing for this month's gift card.

Next meeting: March 16, 2017
Millennium Maxwell House Hotel
2025 Rosa L Parks Blvd, Nashville, TN 37228
615-259-4343