FEB Officer Board Cutover Meeting

Saturday, February 08, 2020

11:00 AM



In-Person Meeting – Longhorn Restaurant at Rivergate

Old and New Officers in Attendance: Bonetta Bond, CPP, Patsy Campbell, CPP, Valerie Phillips, CPP, Melinda Stewart, CPP, Robert Buck CPP, John Kenney, CPP, Debbie Bason, CPP, Lisa Wachter, CPP, Vicki Hill, CPP, Katya Manning, CPP, Susan Young, CPP, Debbie Rule, CPP

Old and New Officers not in Attendance: Darlene Greer, CPP, Tina Pursley, Tara Martin, CPA, Charla Dailey, FPC

**Old Business**

* **Bonetta Bond, FPC**: Welcome 2019 and 2020 Officers & call meeting to order. Everyone introduced themselves and stated their previous and current positions.

* **Valerie Phillips, CPP**: Approval of minutes from December, 2019 meeting
	+ 1st - Lisa Wachter, CPP; 2nd - Debbie Rule, CPP

* **Robert Buck, CPP**: Membership Update

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Membership Period** | **Total Members** | **APA Members** | **CPP** | **FPC** | **CPA** | **JD** | **MBA** | **PHR/SPHR** | **SPHR-CP** | **SHRM-SCP** | **ADP-CPS** | **Companies Represented** |
| **2019-2020** | **120** | **74** | **58** | **2** | **1** |  |  | **2** | **2** | **2** | **0** | **72** |

Patsy Campbell suggested offering those participating in the study group a discount to join our chapter. Could advertise when Katya sends out email and through social media information on the next study group. Vicki Hill asked if we had a membership goal. Bonetta said we want as many members as we can get. Bonetta suggested word of mouth advertising. Vicki Hill got clarification about whether the company kept the membership or let past employees carry their membership with them. Lisa Wachter reminded that 51% of our membership must be members of National APA also. Melinda Stewart suggested adding money in the budget for the membership drive. Bonetta said also advertise at the statewide conference. Lisa Wachter said we can request a list from National for all who are members, but not members of our local chapter. Patsy requested Robert add a column to record percentage of CPP's and FPC’s who are members. Vicki asked if we had information about advantages of being local and National members. We advertise when one of the local chapter members is an administrator for a National seminar.

* **Katya Manning, CPP -** CPP Study Group & Speaker Update - only months we don't have speakers is for November and December:

|  |  |  |
| --- | --- | --- |
| Thursday, February 20, 2020 | Michael Weed  | Edward Jones   |
| Thursday, March 19, 2020 | Dee Byrd | PayTech |
| Thursday, April 16, 2020 | Theresa Brisky  | ADP |
| Thursday, May 21, 2020 | Adam J. Brickler | Thomas and Company |
| Thursday, June 18, 2020 | Vicki Hill | Mosaic Group |
| Thursday, July 16, 2020 | Adam J. Brickler | Thomas and Company |
| No Meeting - August 2020 - TSW Conf |   |   |
| Thursday, September 17, 2020 | Ron Moser | Taxing Matters, Owner |
| Thursday, October 15, 2020 | Caroline Gillespie | Ceridian |
| Thursday, November 19, 2020 |   |   |
| Thursday, December 17, 2020 |   |   |

 CPP Study group going well - have about 10 attendees - sometimes hard to find teachers for

 the study group

 Concerning getting speakers try getting speakers to send in their power point beforehand

**Melinda Stewart, CPP:** Treasury Update - handed out January treasury report - bank balance $11,489.56 which includes $1,471.72 for charity

Budget - Bonetta asked Melinda to include money for 2021 Congress since it is in Nashville - we have to man the information booth; Melinda asked if we need to budget for National Leadership conference for local chapter leaders. We usually send two people - $800 total to budget

Computer equipment - extension cord and power strip - have those items taken out of cost of monthly luncheon

Gift cards - $600

Monthly luncheon costs - $11,000 - Vicki asked about speaker fees; we supply lunch and gift card, but don't usually pay speakers

National APA Congress booth for 2021 - $4,000

NPW expenses - $2,500

Lisa Wachter suggested we need to do something to raise funds - one day seminar, raise membership fees/cost of luncheon - need to start planning in March for next February to have a one day seminar

Scholarship - supply funds for statewide (part of chapter of the year qualifications) - $1,000 - more beneficial

If anyone has anything they want to add please get in touch with Melinda - also wants to get a Paypal reader

Membership drive?? - will put together proposed budget for approval at March meeting.

* **John Kenney, CPP and Debbie Bason, CPP** Community Project Update – St. Jude Children’s Research Hospital

Will send last donation to St. Jude- couldn't get someone locally who would attend March meeting to present money to, but no one has responded.

For community service - women's shelter - also Flashes of Hope - do portraits for families with critically ill children - suggested doing a survey to the membership for their vote. Also, raffle gift cards at luncheon quarterly

* Katya also talked about doing something like Hope Lodge during NPW week - take up donations for catering - also add to survey
* Also suggested adding Venmo for receiving funds

* 2020 COTY Update – Bonetta Bond, FPC completed it and Lisa Wachter, CPP sent it to National APA on 02/05/20 and she was sent a confirmation of receipt

***New Business:***

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* Please keep Darlene Greer, CPP in your prayers. She will be at the monthly meeting, but on March 12th she will have a tumor removed from her brain.
* **Congress: Orlando, FL at the Gaylord Hotel on May 5 – 8, 2020**
* Chapter Member for February is the Nomination Committee - Ann Marie Fleck, CPP, Kathy Pack, CPP and Barbara Hinshaw, CPP - recognize with gift card and certificate
* Chapter Friend - Moasic - for being able to use their facility for CPP study group

* **Meeting Adjourned** – Veteran officers will now share with new officers as needed. Please note that all new officers required to have a National Membership and must have that membership in tact by the March Officer’s meeting. Please see Patsy or Bonetta if any discussion is necessary on this subject.

**Greater Nashville Chapter of American Payroll Association 2020 Board Members:**

President: Patsy Campbell, CPP

President Elect: Charla Dailey, FPC

Secretary: Valerie Phillips, CPP

**Treasurer:** Melinda Stewart, CPP

Membership: Robert Buck, CPP

Education: Vicki Hill, CPP

Public Relations: Lisa Wachter, CPP

APA Liaison: Debbie Rule, CPP

Government Liaison: Darlene Greer, CPP

Director of NPW: Tara Martin, CPA

Community Service: John Kenney, CPP

Past-President: Bonetta Bond, FPC