

GNC/APA Chapter Minutes September 2018



Meeting Details

- Date and Time: September 20, 2018
- Location: Millennium Maxwell House Hotel, 2025 Rosa L Parks Blvd, Nashville, TN 37228

11:45 AM Registration and Buffet Line

12:09 PM Opening Remarks and Announcements

- ▶ Lisa Wachter, CPP (President)
 - Job Opportunities
 - Check out website for opportunities
 - Announcement that LP Building is Hiring
 - Ashley Wilkinson from Vaco announced a client has a job opening for payroll/AP/AR-contact her if interested.
 - Reminder about the Membership Drive-Valerie Phillips to offer more information
 - Nomination and Election Committee has been appointed to facilitate the nomination and election processes
 - Ann Marie Fleck, CPP: Chairperson
 - Debbie Bason, CPP and Barbara Henshaw, CPP: Committee Members
 - October meeting nominations will begin
 - Introduction of Theresa Patch, FPC (Director of NPW) to recognize Chapter Members/Friends
 - All Hope Lodge Volunteers, NPW helpers, Proclamation attendees
 - Sunday Shoes Band; Hope Lodge volunteers (non-members)
 - Upcoming Events
 - Chapter Officer Nominations-look for email in October with instructions
 - APA Preparing for Year End and 2019 on November 8, 2018

12:15 PM Membership Update

- ▶ Valerie Phillips, CPP (Director of Membership)
 - Membership Drive continuing through end of September for the discounted rate, if referring a new member will be entered into a drawing for a gift.

Membership Period	Total Members	APA Members	CPP	FPC	CPA	JD	MBA	PHR/SP HR	SPHR-CP	SHRM-SCP	ADP-CPS	Companies Represented
2018-2019	100	60	50	3				2	2	1	1	65
2017-2018	155	90	65	6	3	1	1	4	2	2	3	95

12:17 PM July Meeting Minutes Approval

- ▶ Patsy Campbell (Secretary)
 - First: Charla Dailey, CPP
 - Second: Amy Duffer

12:18 PM Financial Report

- ▶ Bonetta Bond, FPC (Treasurer)
 - \$15446.16 in account

12:19 PM Community Service Update

- ▶ Lisa Wachter, CPP (President) (in place of Janet Baxter (Director of Community Service))
 - Still collecting for the Nashville Shriners -Please see Bonetta Bond, FPC or Lisa Wachter, CPP if interested in giving a donation.

12:21 PM Government Updates

- ▶ Jan Taylor, CPP
 - IRS Updates
 - Released final regulations eliminating 30 day automatic extension to file W2 and 1099 forms.
 - Updates are being made to Form 8809 if extensions are needed. A check box will be added to notate why the extension is needed
 - August 31, 2018 employers should be utilizing the revised child support withholding order, which will expire on 8/31/2020
 - Additional field added for optional employee birthdate
 - Clarifying entities should send one-time notices for lump sum payments after receiving notification a payment will be made
 - Removing wording "up to" in front of withholding percentage and clarifying sender must enter specific percentage up to the CCPA
 - Changing FIPS code to Locator Code
 - Adding link to CS Portal to report lump sum payments and

2018 Chapter Meeting Dates:

- October 18
- November 15
- December 13

2018 Officers:

- President: Lisa Wachter, CPP
- President Elect: Amy Duffer
- Secretary: Patsy Campbell
- Treasurer: Bonetta Bond, FPC
- Membership: Valerie Phillips, CPP
- Education: Ekatrina Manning, CPP
- Public Relations: Susan Young, CPP
- APA Liaison: Melinda Stewart, CPP
- Government Liaison: Jan Taylor, CPP
- NPW – Theresa Patch, FPC
- Community Service: Janet Baxter
- Past-President: Amy Duffer

- terminations or updates to company information
 - Per Diem rates increases effective 10/1/2018
 - Standard Mileage raised to 55.00 and lodging to 94.00
 - State Updates
 - Massachusetts
 - Paid family and medical leave program enacted effective 1/1/2021
 - ◆ Effective 1/1/19 employers must begin collecting payroll tax to fund program and can offset certain percentage to employee
 - Colorado
 - Quarterly UI will be required to be reported electronically starting 9/14/18
 - Nevada
 - Quarterly UI will be required to be reported electronically starting 7/1/18
 - Oregon
 - Child Support systems upgrade
 - ◆ All cases will receive a new 15 digit OR Child Support Case Number

12:25 PM Introduction of Speaker(s) and Topic(s)

- ▶ Ekatrina Manning, CPP (Director of Education)
 - Topic(s): Effective Team Building
 - Speaker(s): Vicki Hill, CEO, Mosaic Consulting
 - Talked through Five Dysfunctions of a team and recommended reading the book by Patrick Lencioni (also offered 3 books for NPW raffles)
 - Discussed benefits of taking DiSC assessment
 - Basic Principles of communication and connecting with teams
 - Effective Listening
 - Gift presented to Speaker(s): Lisa Wachter, CPP (President) presented a gift card

1:15 PM Chapter Membership Photos

- ▶ Lisa Wachter, CPP (President)
 - Chapter of the Year photo taken for upcoming Pay Tech issue (December 2018)
 - NPW Photo taken for NPW celebration

1:20 PM Door Prizes and Adjournment

- ▶ Theresa Patch, FPC (Director of NPW)
 - NPW raffles were done and everyone in attendance received a gift certificate.
- ▶ Lisa Wachter, CPP (President) Adjourned meeting at 1:30 PM

Next Meeting

- Date and Time: October 18, 2018
- Location: Millennium Maxwell House Hotel, 2025 Rosa L Parks Blvd, Nashville, TN 37228
- website: www.apanashvilletn.org: