

## Greater Nashville Chapter June 2018 Officer's Meeting



**AMERICAN  
PAYROLL  
ASSOCIATION**

### Meeting Details

- Date and Time: Thursday June 7th 12:30 PM CST
- Location: Call in 712.770.4340 Code: 734147

### Attendees

	A	B	C
1	<b>GNC Board Member</b>		
2	<b>Attendance 2018</b>		
3			June
4	<i>Officer Meetings</i>		
5	President	Lisa Wachter, CPP	x
6	President Elect		OPEN
7	Secretary	Patsy Campbell	x
8	Treasurer	Bonetta Bond, FPC	x
9	Director of Membership	Valerie Phillips, CPP	x
10	Director of Education	Ekatrina Manning, CPP	
11	Public Relations	Susan Young	x
12	APA Liaison	Melinda Stewart, CPP	x
13	Director of NPW	Theresa Patch, FPC	
14	Government Liaison	Jan Taylor, CPP	
15	Community Service	Janet Baxter, CPP	
16	Past President	Amy Duffer	x
17	Outgoing Secretary	Janet McReynolds, CPP	
18	Outgoing NPW	Lisa Odom, FPC	
19	<b>Total</b>		<b>8</b>



Greater  
Nashville C...

### 2018 Officers:

- President: Lisa Wachter, CPP
- President Elect: OPEN
- Secretary: Patsy Campbell
- Treasurer: Bonetta Bond, FPC
- Membership: Valerie Phillips, CPP
- Education: Ekatrina Manning, CPP
- Public Relations: Susan Young, CPP
- APA Liaison: Melinda Stewart, CPP
- Government Liaison: Jan Taylor, CPP
- NPW – Theresa Patch, FPC
- Community Service: Janet Baxter
- Past-President: Amy Duffer

### Upcoming Events:

- APA Tax Forum – June 20
- TN Statewide – Aug 8 – 10
- APA Garnishment Forum – Aug 15
- APA Preparing for Year-End and 2019 – Nov 9
- GNC One-Day Seminar – Possibility Feb/Mar 2019 (to be discussed/determined no later than July Board meeting)

### Old Business

- ▶ Welcome and Call to Order- Lisa Wachter, CPP
  - Welcome Melinda Stewart, CPP as Gov't Liaison
- ▶ Approval of Minutes from May 2018 Meeting-Patsy Campbell
  - First-Susan Young
  - Second- Lisa Wachter, CPP
- ▶ Membership Update-
  - 154members -90 APA -65 CPP -6 FPC- 3 CPA -1 JD- 1 MBA- 4 PHRSPHR - 2 SPHRCP- 3 SHRMSCP- 3 ADPCPS -93 Companies represented
- ▶ Speaker Information for June Meeting-Ekatrina Manning, CPP
  - June Speaker: Jennifer Langford
  - Topic: Determining Rate of Pay
  - Looking into 2018
    - July-Clink Blaylock and Jason Arp, ACH.com
    - August-TN State Wide, No Chapter Meeting
    - September-Vicki Hill, Mosaic Group
    - October-Adam Newton, Paylocity
    - November-OPEN
    - December-OPEN
- ▶ Treasury Update-Bonetta Bond, FPC
  - \$13269.30
    - includes 127.50 for the Shriner Donations towards end of year
    - includes 1 study group fee for 60.00
- ▶ 2018 Scholarship Update-Lisa Wachter, CPP
  - Reminder sent out
  - Applications due June 15th
    - No applications received-one week left
    - Should we extend deadline?
      - Bonetta suggests 1 week extension-Susan Young and Valerie Phillips, CPP Agreed
      - Motion made by Lisa Wachter, CPP to extend, everyone agreed.
  - Include a reminder for deadline extension and scholarship opportunity
  - Scholarship committee needed
    - Three Officers needed to be on Committee
      - Bonetta Bond, FPC
      - Melinda Stewart, CPP
      - Patsy Campbell
- ▶ Chapter Friend/Member Suggestions-Lisa Wachter, CPP
  - Kathy Pack, CPP for the newsletter and officer duties
    - Send a get well card for surgery from officers

## New Business

- ▶ Lisa Wachter, CPP
  - President Elect-recommendation Amy Duffer
    - Lisa makes a motion to move
      - Bonetta Bond, FPC second, no opposed
    - Need to start looking for strong candidate for President Elect
    - Should be an officer previously to follow by-laws
  - Chapter Leadership Event-Amy Duffer expressed interest
    - President Elect should go for information provided
    - Registration due by 7/31/18
    - APA pays for one hotel room Friday Nov 9 and Sat. Nov 10
      - Golden Nugget
    - Let Lisa Wachter, CPP know by end of week if interested in going, or if interested in President Elect
      - Will follow up with officers on status
    - Amy Duffer/Lisa Wachter, CPP/Bonetta Bond, FPC willing to share information concerning the event and President Elect
  - Congress Recap
    - 1st Place 2018 COTY
      - Highest honor a chapter can receive
      - Entry is based on previous year activities
      - Banner will be displayed at chapter meetings
      - Kudos to Lisa Wachter, CPP for compiling the entry
      - Need to send out announcement to chapter membership
        - ◆ add line to monthly meeting invite for entire year
    - 2nd Place 2018 Best Statewide
      - Statewide board of members of each chapter
        - ◆ Chapter has to submit the statewide
      - Each chapter received trophy for statewide
        - ◆ Will be displayed at chapter meeting
        - ◆ Will be presented to each chapter president at the statewide
    - Also received something for National Payroll Week
      - Lisa Wachter, CPP will look for actual information concerning this
    - Lisa recommended to keep good notes concerning our roles, as all of that goes into the COTY
- ▶ Susan Young, CPP
  - Fall Study Group
    - Held at Cumberland International Trucks, 1901 Lebanon Pike, Nashville TN 37210
    - Cost \$60 for member; \$75 for non-member
    - Study Group Leaders needed
      - Jan Taylor, CPP volunteered
      - Need to know who is leading the first class and subsequent classes
    - Runs from June 14 through Sept 4 6-8PM CST
      - All classes are on Thursday except for 2 dates
    - Need to try to get registration for study group up
      - Only one registered to date
      - Virtual classroom?
        - ◆ Discussed before, but vetoed
        - ◆ Technical issues/concerns
        - ◆ Amy Duffer will investigate
      - Lisa will send out email to chapter members again for participants and teachers
- ▶ Jan Taylor, CPP
  - Jan Taylor, CPP not on call, but said there were no updates at this time
- ▶ Theresa Patch, FPC
  - Not on call-no updates at this time
- ▶ Janet Baxter
  - Not on call but gave Lisa Wachter, CPP updates
    - May 37.00 collected
    - Total Collected for Shriners is 127.50
    - Giving check at the end of the year
- ▶ Lisa Wachter, CPP
  - 6/13/18 8-1130AM
    - Good will industries 937 Herman Street in room 120 Nashville
    - Free parking
  - Tennessee Child Support Seminar-Free
    - 2RCH credits offered

## Summary

- ▶ Called to Order: 12:34 PM CST
- ▶ Concluded: 1:19 PM CST

## Next Meeting

- Date and Time: July 5th 2018 12:30 PM CST
- Location: Call in 712.770.4340 Code 734147