July Officer Board Meeting

Thursday, July 11, 2019

9:31 AM



**Call in number:** Conference Dial-­in Number: (712) 770­-4340

Participant Access Code: 734147

Attendees: Bonetta Bond, FPC, Valerie Phillips, CPP, Melinda Stewart CPP, Robert Buck, CPP, Debbie Rule, CPP, Darlene Greer, CPP, John Kenney, Debbie Bason, CPP, Tina Pursley

**Old Business**

* **Bonetta Bond, FPC**: Welcome & call meeting to order

 **July’s Monthly Meeting will be Thursday, July 18th**

* **Valerie Phillips, CPP**: Approval of minutes from May, 2019 meetings
* **1st** – Debbie Rule, CPP, 2nd – Darlene Greer, CPP
* **Robert Buck, CPP**: Membership Update

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| **Membership Period** | **Total Members** | **APA Members** | **CPP** | **FPC** | **CPA** | **JD** | **MBA** | **PHR/SPHR** | **SPHR-CP** | **SHRM-SCP** | **ADP-CPS** | **Companies Represented** |
| **2018-2019** | **148** | **92** | 71 | 6 |  1 |   |   | **3** | **2** | 3 | 1 | **100** |

* **Ekaterina Manning, CPP**: July Speaker, Dallas Wilfong, Rapid!PayCard- not in attendance so Bonetta announced the July topic and speaker
	+ **JULY TOPIC** – Addressing the Unstoppable Shift to an On-Demand Culture
	+ Aug – TN Statewide Payroll Conference Aug 7 – 9 (Board meeting, but no Chapter meeting) attending statewide, John Kenney, Patsy Campbell, Susan Young, CPP, Melinda Stewart, CPP, Lisa Wachter, CPP
	+ GNC having round table to start networking to mentor other officer's and chapters to bring them up to par with how to operate as a chapter and as officers

Hoping to have a monthly or quarterly call of all officers in the state to help answer questions

* Sept – OPEN – Potential speaker - Larry Phillips
* October – OPEN – Potential speaker – Attorney from Smile Direct
* November – Bruce Buchanan, Sebelist Buchanan Law, PLLC
* December – Gary Baucom, no longer there, Patsy to email Katya to let her know
* **Melinda Stewart, CPP** Treasury Update
	+ Bank balance $10,315.09, includes outstanding balance for charity which is $150.13. ln May we raised $55.21

* **Bonetta Bond, FPC**: Chapter Friend and/or Chapter Member suggestions

* Member – Jan Taylor, CPP

* **Katya Manning, CPP -** Bonetta Bond, CPP announced that the CPP Study Group is up and going

* **Tina Pursley**—NPW Ideas – downloaded everything; signed up her company as a partner on NPW website and has shared how her company plans to celebrate and how the chapter plans to celebrate
	+ Bonetta and Melinda confirmed that there is a budget of $2,500 to spend on NPW celebration
	+ For all who fill out the survey names will be entered for a drawing for winner to receive a $25 gift card
	+ Money matters – can we do talks at colleges? Bonetta says we can hold a class at any learning opportunity, but send email and ask National
	+ Wants to send 1 email including all information about celebrating NPW week-Bonetta suggested putting information on the tables at the luncheon
	+ Wants to post things on the chapter Facebook page – do we have a LinkedIn page?
	+ Proclamations going out in mail 7/11/19
	+ Community Service Event – will work on this
	+ Melinda can help with ordering supplies
* **Darlene Greer, CPP** – Government Liaison Updates – no updates

* **Bonetta Bond, FPC** – Community Service Update (Project) – Update and Introductions

* Co-chairing – John Kenney and Debbie Bason, CPP – taking over for Jan Taylor, CPP-they will get with Tina Pursley to help with NPW community service project
* Debbie Bason – has looked on St. Jude’s website – can contribute supplies to hospitals – have detailed list – maybe provide the list for our members to bring to the July, August and September NPW luncheon celebration; Melinda suggested sending list out with the luncheon email notice. John Kenney in agreement
* Robert Buck, CPP to send membership list to Debbie and John
* St. Jude’s will be community service event for NPW – also taking up collections in the cups at the luncheons.

* **Debbie Rule, CPP** – APA Liaison Updates
	+ APA Webinar for CA payrolls on July 26th
	+ Garnishment Forum in Nashville on August 14th
	+ On National APA website there is a free e-book you can download and share with people about their pay called, "Answers and Questions About Pay".

**Upcoming Events:**

08/07/19 – 08/09/19

2019 TN Statewide Payroll Conference, “CSI: Is Your Payroll a Crime Scene”

Murfreesboro, TN – Embassy Suites - Melinda Stewart won the contest-gets free registration

* GNC is the “HOST” chapter this year – Committee needed
* Hosting table with informational flyers – provide 150 - Tina Pursley to print and bring
* Melinda Stewart working on getting decorations for table – Butch Dwyer will help man – need some volunteers to sit at table at the beginning of each day and at lunch time beginning with Wednesday evening during registration– ideas for a raffle give away. Melinda Stewart suggested $250 Best Buy gift card. Sell tickets for St. Jude; have 110 signed up for the conference; Debbie suggested $5 per raffle ticket, if you purchase 2 get 3 tickets - make sure everyone knows raffle is for St. Jude
* Asking each chapter to give between $300 - $400 worth of gift cards for the giveaways at the end of the conference
* GNC Chapter will donate $400 for gift cards - Melinda to pick them up
* Melinda said need to nail down time slots to man table - Bonetta will be sending out requests and can send back to her - Melinda said she would be at table on Wednesday during registration

*APA National Events:*

August 14 – Garnishment Forum

October 31 – Preparing for Year-End and 2020

**Greater Nashville Chapter of American Payroll Association Board Members:**

President: Bonetta Bond, FPC

President Elect: Patsy Campbell

Secretary: Valerie Phillips, CPP

Treasurer: Melinda Stewart, CPP

Membership: Robert Buck, CPP

Education: Ekatrina Manning, CPP

Public Relations: Susan Young, CPP

APA Liaison: Debbie Rule, CPP

Government Liaison: Darlene Greer, CPP

NPW: Tina Pursley

Community Service: John Kenney and Debbie Bason, CPP

Past-President: Lisa Wachter, CPP