

# JULY Officer Board Meeting

Thursday, July 9, 2020 12:30 PM



## Officers in Attendance:

President: Patsy Campbell, CPP  
 President Elect: Charla Dailey, FPC  
 Secretary: Valerie Phillips, CPP  
 Treasurer: Melinda Stewart, CPP  
 Membership: Robert Buck, CPP  
 Education: Vicki Hill, CPP  
 Public Relations: Lisa Wachter, CPP  
 APA Liaison: Debbie Rule, CPP  
 Government Liaison: Darlene Greer, CPP  
 Community Service: John Kenney, CPP  
 Past-President: Bonetta Bond, FPC  
 Study Group: Katya Manning, CPP

Not in attendance: Director of NPW: Tara Martin, CPA

- **Patsy Campbell, CPP:** Welcome and call to order

## Old Business

- **Valerie Phillips, CPP:** Approval of minutes from June meeting
  - 1<sup>st</sup> – Vicki Hill, CPP 2<sup>nd</sup> – Debbie Rule, CPP
- **Melinda Stewart, CPP:** Treasury Update and review of expenses
  - June bank balance \$9,044.38
- **Robert Buck, CPP:** Membership Update

Membership Period	Total Members	APA Members	% APA	CPP	FPC	CPA	JD	MBA	PHR/SP HR	SPHR-CP	SHRM-SCP	ADP-CPS	Companies Represented
2019-2020	116	81	70	62	3	1			3	1	2	0	78

- **Vicki Hill, CPP:** Speaker Update for July Meeting
  - Jen Terrell; August speaker – Josh Kendall – Thomas and Co. - COVID impact on unemployment and payroll taxes
- **Debbie Rule, CPP:** APA updates – APA Website posing new rules for ACH penalty – additional safeguards for erroneous reversals – not approved yet; multistate webinar covers COVID-19-July 27, 29 and 31<sup>st</sup> – may take FPC and CPP exams online
- **Darlene Greer, CPP:** Government Updates -
  - **IRS Increases FSA Carryover Amount to \$550**  
 The IRS raised the maximum carry over amount for health flexible spending arrangements (FSAs) from \$500 to \$550. This is a permanent change and the maximum carryover amount will now be based on the same inflation indexing used to determine the limit on salary reduction contributions under Section 125 cafeteria plans.  
<https://www.irs.gov/irb/2020-22/IRB2020-22-01B01> The Payroll Source, 4.5

## IRS link to Payroll Professionals Tax Center

This site has links to hot topics and other helpful information concerning worker classification, taxes, etc.  
<https://www.irs.gov/businesses/small-businesses-self-employed/payroll-professionals-tax-center-information-for-payroll-professionals-and-their-clients>

## Reporting qualified Sick Leave and Family Leave wages under FFCR

[Notice 2020-54](#) provides guidance to employers on the requirement to report the amount of qualified sick leave wages and qualified family leave wages paid to employees under the Families First Coronavirus Response. Employers are required to report these amounts either on Form W-2, Box 14, or on a separate statement. This required reporting provides employees who are also self-employed with information necessary for properly claiming qualified sick leave equivalent or qualified family leave equivalent credits under the Families First Act.

## 2020 Federal Updates

Effective from April 1, 2020, to Dec. 31, 2020, qualified paid sick leave is available for up to 80 hours to an employee who cannot be at a worksite in person or telework because that employee is experiencing at least one of six conditions related to actual or suspected coronavirus infection, coronavirus-related quarantines, or caring for a family member. Also during that nine-month period, qualified family leave for up to 12 weeks, of which up to 10 weeks involve required paid leave, is available to employees who cannot be at their worksite in person or telework because they need to care for at least one of their children who because of the coronavirus outbreak cannot access their school or child-care services.  
<https://news.bloombergtax.com/payroll/many-2020-federal-updates-affecting-payroll-process-speakers-say>

## IRS – Taxpayers to resume payments by July 15

WASHINGTON – The IRS today reminds taxpayers who took advantage of the People First Initiative tax relief and did not make previously owed tax payments between March 25 to July 15 that they need to restart their payments. As the IRS continues to reopen its operations across the country, taxpayers who were in payment agreements and skipped any payments from March 25 and July 15 should start paying again to avoid penalties and possible default on their agreements. “Through the People First Initiative, we have endeavored to provide unprecedented relief to help those who owed federal taxes and allow them extra time,” said IRS Commissioner Chuck Rettig. “As we resume a phased-in approach to our normal operations, we are sympathetic to the many Americans still suffering COVID-related hardships and stand ready to continue offering help to those who need it.”

## IRS – The CARE Act

The Coronavirus, Aid, Relief and Economic Security Act (CARES Act) allows employers to defer the deposit and payment of the employer’s share of Social Security taxes and self-employed individuals to defer payment of certain self-employment taxes. These FAQs address specific issues related to the deferral of deposit and payment of these employment taxes. These FAQs will be updated to address additional questions as they arise.  
<https://www.irs.gov/newsroom/deferral-of-employment-tax-deposits-and-payments-through-december-31-2020#:~:text=Self%20employed%20individuals%20may%20defer,and%20ending%20December%2031%2C%202020>

- **John Kenney, CPP:** Community Service updates – state office still closed – in November they have dancing for Safe Haven – dinner and dancing – hike for the homeless
- **Patsy Campbell, CPP:** Chapter Member/Friend for July
  - None
- **Patsy Campbell, CPP:**
  - Virtual Meeting
    - Chapter options for virtual technology-Vicki Hill, CPP – research sent-recommends zoom as most economical – Patsy made a motion to sign up for a year 1<sup>st</sup> – Bonetta Bond, FPC 2<sup>nd</sup> – John Kenney, CPP
    - Continue to use webinar via Vicki in interim
  - On Hold until further notice:
    - Vendor Sponsorships-Tiered approach
    - Committee formation update
    - ½ Day Seminar Discussions
  - Other Old Business
    - Membership drive in August – open for ideas; Lisa Wachter, CPP suggested getting list from national to cross reference and reach out to them about membership; Lisa will show Robert how to get a list. Robert Buck, CPP will send out email in the middle of August.

## New Business

- **Patsy Campbell, CPP:**
  - Hotel has been notified we hope to be back in September and will not charge us until that time (if we are able to meet)
  - Katya Manning, CPP on call to address interest – had question about Study Group-interest for Fall testing window. Can we do a virtual class? And if so, when – Bonetta Bond, FPC suggested waiting until spring 2021; Lisa Wachter, CPP said it would also be hard to secure teachers for this year. Start discussions Nov-Dec; Katya Manning CPP can teach some classes, check back with her in Nov to see if her schedule will allow her to coordinate
  - Patsy Campbell, CPP updated website with new slides of awards from this year.
    - Trophies and certificate for website are at Patsy’s house.
  - NPW – Proclamations have slowed down (still only 5 received) but hopefully as we get closer to Sept we will receive some more. Charla will follow up with counties we haven’t heard from.
    - Really need to figure out how to pull off our celebration. Committee? Ideas? Patsy Campbell, CPP thinks if we can combine efforts, we can use the “Team Payroll” theme to our advantage 😊 Bonetta Bond, FPC suggested virtual NPW party – have drawings and mail gift cards; Ron Mosier is speaker who can incorporate festivities as he is a national speaker; come up with prizes at August officer meeting
  - Other New Business – remind members via luncheon email about charity list on Amazon – Patsy Campbell, CPP made a motion to enter members in drawing who donated to the charity
    - 1<sup>st</sup> – Bonetta Bond, FPC; 2<sup>nd</sup> – Debbie Rule, CPP
  - Next Meeting August 7, 2020
  - Adjournment