

OCT Officer Board Meeting

Friday, October 2, 2020 12:30 PM

Zoom Meeting: <https://premisehealth.zoom.us/j/91820769053?pwd=L0ozQkMRK9QMUR1NDU3b2trNXM3dz09>

Or iPhone one-tap: 13126266799,,91820769053# or 16468769923,,91820769053#

Or Telephone:

Dial: +1 312 626 6799 (US Toll) or +1 646 876 9923 (US Toll)

Meeting ID: 918 2076 9053

Password: @ld7Jd1



Welcome and call to order: Patsy Campbell, CPP

Old Business

Approval of minutes; 1st - Bonetta Bond, FPC; 2nd - Charla Dailey, CPP

Treasury Update-Melinda Stewart, CPP - September 30 bank balance \$10,392.27

Membership Update-Robert Buck, CPP

Membership Period	Total Members	APA Members	% APA	CPP	FPC	CPA	JD	MBA	PHR/SP HR	SPHR-CP	SHRM-SCP	ADP-CPS	Companies Represented
2019-2020	78	59	76	45	2	1			1	1	1	0	52

Speaker Update-Vicki Hill for October Meeting

APA Updates-Debbie Rule, CPP - to send in later

Government Updates Darlene Greer, CPP

Employee Deferral of SS Tax

The IRS issued guidance that allows employers to defer the withholding and depositing of the employee share of the social security tax on applicable wages paid between September 1, 2020, and December 31, 2020.

There is lots to consider before implementing this process. Read more....

[IRS Guidance on the Payroll Tax Executive Order \(US\)](#)

[APA webinar will explain IRS Form 941-X](#)

On October 14, APA will present the webinar "Payroll in 2020—Developments Through the 3rd Quarter." This webinar will update attendees on the latest IRS guidance, including a brief overview of the Form 941 for the third quarter of 2020 and an in-depth discussion on how to make corrections using the recently revised Form 941X. More information on the webinar and registration is available. The presentation will also be offered as a webinar on demand beginning on October 28.

IRS Issues Federal "High-Low" Per Diem Rates Effective October 1

The IRS has released the optional "high-low" per diem rates for lodging expenses and meals and incidental expenses (M&IE) that may be used instead of the General Services Administration's "actual" per diem rates for travel to locations within the continental U.S.

<https://www.gsa.gov/about-us/newsroom/news-releases/fy-2020-per-diem-rates-for-federal-travelers-released>

Patsy Campbell, CPP:

- o Reminder of charging for meetings starting October
 - Announced at Sept meeting that the cost would be \$10 for members and \$25 for nonmembers for virtual meetings
- o Study Group- For the Spring testing window (2021)-start planning - Lisa led a group discussion about a spring 2021 CPP/FPC study group and having the classes virtual. Vicki or Patsy will moderate the zoom classes; however, we need to start reaching out to the officers and membership to locate teachers to lead each zoom meeting. Patsy will put together class schedule and send out for feedback. Charge \$60 to attend. If pass, provide chapter membership for a year.
- o I have updated the website with our latest meeting information
- o **Vendor Sponsorships-Tiered approach**

Vendor sponsorships continue to be on hold; however, it was briefly discussed that a vendor sponsorship could be used to offset the cost of the chapter purchasing zoom tools.

New Business

Patsy Campbell, CPP

- John Kenney CPP departure
 - o Community Service ideas-a motion was made to wait until next year when the new officer takes over-1st - Charla Dailey, CPP; 2nd - Melinda Stewart, CPP
- Will notify hotel that we will be hosting virtually for October
 - o Did communicate we want to start negotiations and will reiterate in notification of October meeting. Bonetta Bond, FPC proposed to hold Zoom meetings through the end of 2020.
- Review of budget sent by Melinda
- Membership and nominations - Robert Buck, CPP to send out certificate of membership with website being updated with 2021 password. Do final push with Oct.8th being cutoff. Everyone renewing membership through that date will be entered into a \$50 gift card drawing. A motion was made - 1st Melinda Stewart, CPP; 2nd -Bonetta Bond, FPC
- Zoom platform recordings
 - o Two meetings have taken up 80% of our cloud space
 - Thought is since they have access to PPT presentations we delete meeting recordings after 30 days to clear space. The recordings can be saved on personal computers if they decide they want to save them. Clear off Aug so Sept and Oct can be saved. This was made a motion with a 1st - Vicki Hill, CPP; 2nd - Debbie Rule, CPP
 - To track payment, compare attendee list with PayPal payments and send out invoice's for missing payments. CPP credit will be withheld until payment is received if they hold a certification. A motion was made - 1st -Bonetta Bond, FPC; 2nd -Lisa Wachter, CPP
- **No Other New Business**